
ARTICLES OF ASSOCIATION
OF
NORFOLK BROADS YACHT CLUB LIMITED

Company Number:

Incorporated	2021
Adopted	2021

THE COMPANIES ACT 2006

PRIVATE COMPANY LIMITED BY GUARANTEE

ARTICLES OF ASSOCIATION

- of -

NORFOLK BROADS YACHT CLUB LIMITED

PART 1

DEFINITIONS, INTERPRETATION AND LIMITATION OF LIABILITY

1. Defined terms

1.1 In the Articles, unless the context requires otherwise:

“the 2006 Act”	means the Companies Act 2006 as modified by statute or re-enacted from time to time;
“Articles”	means these articles of association, as may be amended from time to time;

“Committee”	means the board of Directors of the Club;
“chairman of the meeting”	has the meaning given in Article 12.2 (in respect of a meeting of the Committee) or Article 25.3 (in respect of a general meeting);
“Club”	means Norfolk Broads Yacht Club Limited
“Club Trustees”	means the Voting Members appointed or removed as such by the Committee under Article 15.
“Commodore”	means the person identified as such in Article 16.2 and then subsequently the Voting Member from time to time elected as such under Articles 16 and 21;
“Companies Acts”	means the Companies Acts (as defined in section 2 of the 2006 Act), in so far as they apply to the Club;
“Director”	means a director of the Club, and includes any person occupying the position of director, by whatever name called, including the Flag

Officers, Immediate Past Commodore (if appointed), and Treasurer;

“document” includes, unless otherwise specified, any document sent or supplied in electronic form;

“electronic form” has the meaning given in Section 1168 of the 2006 Act;

“Flag Officers” means the Commodore, Vice Commodore and Rear Commodore (together), and “Flag Officer” means any one of them.

“Force Majeure Event” means by an act, event, omission or accident beyond the reasonable control of the Club and/or the Committee, including (without limitation) as a consequence of pandemic or epidemic disease (including government enforced lockdowns and other restrictions), strikes, lock-outs, failure of a utility service or transport or telecommunications network, act of God, war, riot, civil commotion, malicious damage, compliance with any law or governmental order, rule, regulation or direction, accident, breakdown of plant or machinery, fire, flood, or storm

“Honorary Members”	means the President (if appointed at an annual general meeting) and any other individuals appointed as honorary members by the Committee;
“Immediate Past Commodore”	means the former Commodore appointed to such role by the Committee at its discretion under Article 16.7;
“Life Member”	means any Voting Member appointed as such by the Committee under the Rules;
“Members”	Voting Members and Non-Voting Members;
“Non-Voting Members”	means all members of the Club under the age of 18, together with Temporary Training Members and those aged 18 and over who are Honorary Members. Non-Voting Members are not members for the purposes of the Companies Acts.
“ordinary resolution”	has the meaning given in Section 282 of the 2006 Act;

“participate”	in relation to a meeting of the Committee, has the meaning given in Article 10 and “participating” will have a corresponding meaning;
“Postal Vote”	a vote taken in accordance with Article 30;
“Powers”	as defined in Article 3.1;
“President”	initially means Michael Trafford and thereafter the person from time to time appointed as such by the club in general meeting pursuant to Article 21.2.5.
“Rear Commodore”	means the person identified as such in Article 16.2 and then subsequently the Voting Member from time to time elected as such under Articles 16 and 21;
“Rules”	means the rules of the Club made by the Committee and then affirmed, or made by the Club at a general meeting all in accordance with Article 5;
“special resolution”	has the meaning given in Section 283 of the 2006 Act;

“Temporary Training Member”	means a person admitted as such in accordance with the Rules;
“Treasurer”	means the person identified as such in Article 16.2 and then subsequently the Voting Member from time to time elected as such under Articles 16 and 21;
“Vice Commodore”	means the person identified as such in Article 16.2 and then subsequently the Voting Member from time to time elected as such under Articles 16 and 21;
“Voting Members”	All individual members of the Club over the age of 17 admitted from time to time into membership pursuant to (or referred to in Article 18) including any Life Members, but not including Honorary Members. Voting Members are the only members of the Club for the purposes of the Companies Acts;
“writing”	means the representation or reproduction of words, symbols or other information in a visible form by any method or combination of methods, whether sent or supplied in electronic form or otherwise, and “written” shall have a corresponding meaning;

1.2 Unless the context otherwise requires, other words or expressions contained in these Articles bear the same meaning as in the 2006 Act as in force on the date when the Articles become binding on the Club.

1.3 Words importing the singular number shall include the plural number and vice versa. Words importing the masculine gender only shall include the feminine gender and vice versa. Words importing persons shall include corporations and unincorporated associations.

2. Objects

2.1 The objects for which the Club is established are:

2.1.1 to encourage the building, improvement and sailing of yachts and boats, particularly on the Broads and Rivers of Norfolk, and in particular on Wroxham Broad, Norfolk.

2.1.2 the holding and arrangement of matches, races, regattas and competitions in yachting and the provision of prizes, awards and distinctions.

2.1.4 to acquire all property and undertake all liabilities and to carry on the powers, obligations, duties and general objects of the present unincorporated association known as the "Norfolk Broads Yacht Club" and to indemnify their officers, members, and members of any of their committees against all costs, claims, demands, actions and proceedings relating to the assets and undertakings of that unincorporated association.

2.1.5 to support the principle and practice of equity, equality and equality of opportunity, challenge discrimination that is indirect, direct, intentional or unintentional, and to ensure that all people, irrespective of their age, ability, gender, social status, race, ethnic origin, religious belief, disability or sexual preference have a genuine and equal opportunity to participate in sailing. In furtherance of this object the Club shall support and promote diversity, equality and fairness in its appointments to the Committee and other posts and of representation at meetings; and

2.1.6 to do all such other things as shall be thought fit to further the interests of the Club or to be incidental or conducive to the attainment of all or any of the objects stated in this Article 2.

3. Powers

3.1 The Club shall have the powers to do all such lawful things as are consistent with the furtherance of its objects as set out in Article 2.

3.2 The income and property of the Club shall be applied solely towards the promotion of its objects and no portion thereof shall be paid or transferred directly or indirectly, overtly or covertly by way of distribution, bonus or otherwise by way of profit to the Members.

3.3 Nothing in Article 3.2 shall prevent the payment in good faith by the Club:

3.3.1 of interest on money lent by a Member at a commercial rate of interest;

3.3.2 of reasonable and proper rent for premises demised or let by any Member;

3.3.3 of any other payments as are permitted by the Articles.

4. Liability of Members

4.1 Only Voting Members shall be members of the Club for the purposes of s.112 of the Companies Act 2006 and liable to contribute to the assets of the Club in the event of it being wound up.

4.2 The liability of each Voting Member is limited to £1, being the amount that each Voting Member undertakes to contribute to the assets of the Club in the event of its being wound up while they are a Voting Member or within one year after he ceases to be a Voting Member for:

4.2.1 payment of the Club's debts and liabilities contracted before he ceases to be a Voting Member;

4.2.2 payment of the costs, charges and expenses of winding up; and

4.2.3 adjustment of the rights of the contributories among themselves.

PART 2

COMMITTEE

DIRECTORS' POWERS AND RESPONSIBILITIES

5. Directors' general authority, Members' reserve power and Club Trustees

5.1 Subject to the Articles, any Rules made pursuant to them, and the Companies Acts, the Committee is responsible for the management of the Club's business, for which purpose it may exercise all the Powers.

5.2 Subject to the following provisions of this Article 5 the Committee may make, vary or revoke rules relating to the Club including mechanisms and standing orders for the better administration of the Club including (without limitation) rules:

5.2.1 that (subject to these Articles) identify the different categories of Member and set out their rights, privileges and obligations;

5.2.2 as to the function, role and operation of sub-committees to assist the Committee;

5.2.3 dealing with:

- the nomination of Flag Officers and other Directors,
- the admission and resignation of Members,
- subscriptions, mooring and other fees; and
- visitors.

5.2.4 for the promotion and organisation of competitions;

provided that such rules variations or revocations are (1) approved varied or revoked by a resolution at a meeting of the Committee, and then (2) details are then inserted in the notice convening the next meeting of the Committee, and then (3) approved varied or revoked at that second meeting by a resolution of the Directors approved by a majority of not less than two votes

to one, and further provided that rules approved varied or revoked by the Committee in accordance with this clause shall lapse at the end of the next annual general meeting of the Club unless confirmed thereat. The approval, variation and revocation of such rules may also be made by the Club at any time in general meeting.

5.3 No Rule made by the Club shall invalidate any prior act of the Committee which would have been valid if such Rule had not been made.

5.4 All Rules, so long as they are in force, shall be binding on all Members.

5.5 Rules made pursuant to Article 5.2 must be compliant with the Companies Acts and these Articles in order to be valid. No Rule may be inconsistent with, or affect or repeal anything contained in the Articles or be in breach of any statutory provision.

5.6 The Committee shall adopt whatever means they consider sufficient to bring any Rules, alterations and repeals to the notice of the Members.

5.7 The Voting Members may, by ordinary resolution, direct the Committee to take, or refrain from taking, specified action provided always that no such ordinary resolution shall invalidate anything which the Committee has done before the passing of the resolution.

6. Directors may delegate

6.1 Subject to these Articles, the Committee may by making or amending Rules in accordance with Article 5.2 delegate any of the Powers to such person or committee, by such means (including by power of attorney), to such an extent, in relation to such matters and on such terms and conditions as it thinks fit.

6.2 All acts and proceedings delegated under Article 6.1 shall be reported to the Committee in due course.

6.3 The Committee may revoke any delegation in whole or part, or alter its terms and conditions.

6.4 The Committee may make rules of procedure for itself and all or any committees.

7. Directors to take decisions collectively

Any decision of the Committee must be either a majority decision (including by electronic voting) or a decision taken in writing in accordance with Article 8.

8. Decisions in Writing

8.1 A decision of the Committee may be taken in writing in accordance with this Article when at least 75% of all eligible Directors indicate that they share a common view on a matter.

8.2 Such a decision may take the form of a resolution in writing, copies of which have been signed by at least 75% of all eligible Directors or to which at least 75% of eligible Directors have otherwise indicated agreement in writing.

8.3 References in this Article to eligible Directors are to Directors who would have been entitled to vote on the matter had it been proposed as a resolution at a meeting of the Committee.

8.4 A decision may not be taken in accordance with this Article if the eligible Directors would not have formed a quorum at such a meeting.

9. Calling a meeting of the Committee

9.1 Any three Directors may call a meeting of the Committee by giving written notice of the meeting to the other Directors.

9.2 Unless all the Directors entitled to attend and vote at a meeting of the Directors agree to shorter notice then at least 7 days' notice must be given, and the notice must indicate:

9.2.1 its proposed date and time;

9.2.2 where or how (including wholly or partly by electronic means) it is to take place; and

9.2.3 (if it is anticipated that some or all of the Directors participating in the meeting will not be in the same place, but not otherwise) how it is proposed that they should communicate with each other during the meeting.

9.3 Notice of a meeting of the Committee must be given in writing to each Director and the Club Trustees. A Director or Club Trustee who is absent from Great Britain shall be entitled to notice of a meeting only if he or she has provided the Club with a valid email address.

9.4 Without prejudice to the foregoing, the Committee shall meet at such times and at such frequency as they consider fit from time to time. The actual number of meetings shall be determined by the Committee.

9.5 A Member of the Club having any business to bring before the Committee must send notice of the matter at least seven days before the Committee meeting at which he wishes it to be discussed.

10. Participation in meetings of the Committee

10.1 Subject to the Articles, Directors participate in a meeting of the Committee, or part of a meeting of the Committee, when:

10.1.1 the meeting has been called in accordance with the Articles, and

10.1.2 they can each communicate to each of the others any information or opinions they have on any particular item of the business of the meeting.

10.2 In determining whether Directors are participating in a meeting of the Committee, it is irrelevant where any Director is or how they communicate with each other.

10.3 If all the Directors participating in a meeting of the Committee are not in the same place, they may decide that the meeting is to be treated as taking place wherever any of them is.

11. Quorum for Committee Meetings

11.1 At a meeting of the Committee, unless a quorum is participating, no proposal is to be voted on, except a proposal to call another meeting.

11.2 The quorum for meetings of the Committee shall be eight.

11.3 Subject to Article 11.4, the Committee may act notwithstanding any vacancy in their body.

11.4 If the total number of Directors for the time being is less than the quorum required, the Directors must not take any decision other than a decision to call a general meeting so as to enable the Voting Members to appoint additional Directors.

11.5 Subject to Article 11.6, if a question arises at a meeting of the Committee as to the right of a Director to participate in the meeting (or part of the meeting) for voting or quorum purposes, the question may, before conclusion of the meeting, be referred to the Commodore whose ruling in relation to any Director other than the Commodore is to be final and conclusive.

11.6 If any question as to the right to participate in the meeting (or part of the meeting) should arise in respect of the Commodore, the question is to be decided by decision of the Directors at that meeting, for which purpose the Commodore is not to be counted as participating in the meeting (or that part of the meeting) for voting or quorum purposes.

12. Chairing of meetings of the Committee and Casting Vote

12.1 The Commodore shall chair meetings of the Committee.

12.2 If the Commodore is either ineligible to take part in all of a meeting of the Committee or is not participating in a meeting of the Committee within 5 minutes of the time at which it was due to start, those Directors present and participating shall choose one of their number to be chairman of the meeting.

12.3 If the numbers of votes for and against a proposal are equal, the chairman of the meeting of the Committee has a casting vote, but this does not apply if, in accordance with the Articles, the chairman or other Director is not to be counted as participating in the decision-making process for quorum or voting purposes.

13. Conflicts of interest

13.1 If a proposed decision of the Committee is concerned with an issue or an actual or proposed transaction or arrangement with the Club in which a Director is personally interested, that Director is not to be counted as participating in the decision-making process for quorum or voting purposes.

13.2 A Director shall not be regarded as being personally interested in an issue if it affects him only in his capacity as a Member and the issue affects all other Members or all Members of a particular category in a similar manner.

14. Records of decisions to be kept

The Committee must ensure that the Club keeps a record, in writing, for at least 10 years from the date of the decision recorded, of every appointment by the Committee and of every unanimous or majority decision taken by the Committee, or any sub-committee of the Committee and by the Club at general meeting.

15. Club Trustees

15.1 The Committee shall from time to time appoint not less than 2 nor more than 4 Voting Members as Club Trustees. A Member must at the time of their appointment as a Club Trustee have been a Voting Member of the Club for at least 10 years (provided that, for the purposes of this Article 15.1 earlier periods as a full member of the unincorporated association hitherto known as the Norfolk Broads Yacht Club will be aggregated with periods as a Voting Member of the Club).

15.2 The Committee may resolve to remove a Club Trustee at any time.

15.3 Each Club Trustee is entitled to receive notice and minutes of all meetings of the Committee, and at the Club Trustees discretion attend and address any meeting of the Committee. A Club Trustee is not a Director and shall not have the right to vote at such meetings of the Committee.

APPOINTMENT OF DIRECTORS

16. Methods of appointing Directors

16.1 The number of Directors (including the Flag Officers) shall be a minimum of 11 and a maximum of 19 consisting of the Commodore, Vice Commodore, Rear Commodore, Immediate Past Commodore (if appointed) and Treasurer, and not more than 14 other Voting Members of the Club. Eight at least of the Directors shall be the owners or part owners of a racing yacht.

16.2 The initial Flag Officers and the current Directors at the date these Articles are adopted, who will hold office (subject to Article 17) until the annual general meeting in 2022, are:

Name	Flag Officer or other role (if any)
	Commodore
	Vice Commodore
	Rear Commodore
	Treasurer
<p>PLUS OTHERS TO BE LISTED IN AN EXPANDED TABLE SO AS TO REFLECT THE FLAG OFFICERS AND COMMITTEE ELECTED AT THE AGM OF THE EXISTING UNINCORPORATED ASSOCIATION ON 09.10.21.</p>	

16.3 All Directors are eligible for re-election unless prevented from being re-elected by the following provisions of this Article 16. A Director shall not be eligible for re-election following five years consecutive service, but will be eligible again after a break of not less than two years. The exceptions to this restriction are if:

16.3.1 at the end of the five years' service the member has only been a sub-committee chair for a year, the Director is then eligible for election for a further year, and

16.3.2 the Director is nominated and elected as a Flag Officer, or Treasurer, or Immediate Past Commodore.

provided that for the purposes of calculating the length of service of a Director under this Article 16.3 earlier periods as a member of the management committee of the unincorporated association hitherto known as the Norfolk Broads Yacht Club will be aggregated with periods of service as a Director

16.4 No Director shall be eligible for re-election at an annual general meeting who has not attended at least half the summoned meetings held by the Committee since the previous annual general meeting during the season then passed, unless in the opinion of the annual general meeting there appears to have been reasonable cause for such member's non-attendance.

16.5 The appointment of a Flag Officer, and any other Director who is first elected at an annual general meeting of the Club, shall take effect at 0001 on the 1st November next following the annual general meeting at which they were so elected, provided always that if in any year the annual general meeting is deferred to date later than 31st October the appointment(s) will take effect immediately upon election.

16.6 All acts carried out in good faith at any meeting of the Committee or of any committee to which Powers are delegated, or by any person acting as a Director, shall, notwithstanding it be afterwards discovered that there was some defect in the appointment or continuance in office of any such person be as valid as if every such person had been duly appointed or had duly continued in office.

16.7 The Committee may at its discretion appoint as an additional Director and with the title "Immediate Past Commodore" the Voting Member who has most recently ceased to hold the post

of Commodore provided always that the Voting Member appointed as such by the Committee shall only hold office until the next annual general meeting.

16.8 A casual vacancy amongst any of the Directors or the Flag Officers may be filled by the Committee provided always that the Voting Member appointed by the Committee to fill the casual vacancy shall only hold office until the next annual general meeting.

17. Termination of Director's appointment

17.1 Subject to Article 17.2 a Director who is not re-elected as such (including as a Flag Officer) at an annual general meeting (whether or not re-election is sought) shall cease to be a Director at 2359 on the 31st October next following the annual general meeting at which they were not re-elected, provided always that if in any year the annual general meeting is deferred to a date later than 31st October the relevant Director will cease to be such at the conclusion of that annual general meeting.

17.2 Without prejudice to the provisions of Section 168 of the 2006 Act, a person shall cease to be a Director of the Club as soon as:

17.2.1 that person ceases to be a Director by virtue of any provision of the 2006 Act or is prohibited from being a Director by law;

17.2.2 a bankruptcy order is made against that person;

17.2.3 a registered medical practitioner gives a written opinion to the Club stating that that person has become physically or mentally incapable of acting as a Director and may remain so for more than three months;

17.2.4 by reason of that person's mental health, a court makes an order which wholly or partly prevents that person from personally exercising any powers or rights which that person would otherwise have;

17.2.5 unless the Committee resolves otherwise, that person shall without sufficient reason for more than four consecutive Committee meetings have been absent without permission of the Committee;

17.2.6 notification is received by the Committee from the Director that the Director is resigning from office, and such resignation has taken effect in accordance with its terms.

PART 3

MEMBERSHIP, APPOINTMENTS AND ELECTED POSITIONS

18. Applications for and conditions of membership

18.1 The subscribers to the Memorandum of Association and the other individuals listed in column 1 of the table in Article 16.2 are Voting Members and then the further voting members of the unincorporated association hitherto known as the Norfolk Broads Yacht Club, and who consent to become such, shall also become Voting Members of the Club.

18.2 No other person shall become a Member of the Club other than a person who has (all in accordance with the procedures set out in the Rules) paid any relevant subscriptions and registration fees (if any), completed an application for membership in an appropriate category and on such form as is required by the Committee, including by acknowledging in writing his obligations under Article 4, and been approved by the Committee.

18.3 All members of the unincorporated association hitherto known as the Norfolk Broads Yacht Club as at the date of the transfer of its assets and activities to the Club who are (1) under the age of 18, OR (2) honorary members of the unincorporated association hitherto known as the Norfolk Broads Yacht Club shall be or be treated as Non-Voting Members.

19. Conditions of membership

19.1 All Members shall be subject to the Rules.

19.2 The categories of membership and any qualifying conditions shall be set out in the Rules.

19.3 The Members shall (subject to the Rules) pay such subscription fees as shall from time to time be set by a general meeting of the Club.

20. Termination of Membership / Disciplinary actions

20.1 A Member may resign as a Member of the Club by giving notice in accordance with the Rules. Membership is not be transferable in any event and shall cease immediately on death, or any other circumstance prescribed in the Rules or on the failure of the Member to comply or to continue to comply with any condition of Membership set out in the Articles or the Rules.

20.2 A Member may be disciplined (including by expulsion as a Member) through the following process:

20.2.1 Pending the conclusion of disciplinary action to be taken under Article 20.2.4 to 20.2.9 (or for a period not exceeding 40 days whilst it considers whether to initiate such disciplinary action) the Committee shall have the power to suspend any Member's right to partake in any of the privileges of the Club including the right to attend at the Club's premises.

20.2.2 Any Flag Officer shall have the power to suspend any Member's right to partake in any of the privileges of the Club (including the right to attend at the Clubs' premises) until the next meeting of the Committee if that Flag Officer reasonably believes that such Committee meeting may consider initiating disciplinary action under this Article 20.1.

20.2.3 Notification of a suspension under Article 20.2.1 or 20.2.2 may be made verbally or in writing to the Member concerned. If made verbally, it shall be confirmed in writing.

20.2.4 If any Member (the "Member Concerned") shall be accused by any other Member (including any Flag Officer or the Committee) of:

- committing any breach of these Articles or the Rules for the time being in force;
or

- conduct (either in or out of the Club premises) that might be injurious to the character or interests of the Club

then the Committee may refer such accusations to a disciplinary committee created pursuant to Article 20.2.5 (the “Disciplinary Committee”).

20.2.5 A disciplinary committee (the “Disciplinary Committee”) shall be appointed by the Committee and consist of not less than 3 Voting Members (none of whom need be Flag Officers or Directors). A Voting Member may not be appointed to a Disciplinary Committee if he has or may reasonably be perceived to have any personal connection with the Member Concerned or the accusations that have been made.

20.2.6 Subject to Rules 20.2.7 to 20.2.9 a Disciplinary Committee appointed pursuant to Rules 20.2.4 and 20.2.5 shall determine its own procedures including by determining to hold any and all meetings (in whole or part) online.

20.2.7 Within 7 days of being appointed a Disciplinary Committee will meet to appoint a chairman from amongst its number and then such chairman will write to the Member Concerned:

- setting out reasonable details of the accusations made against him;
- inviting him to attend (or make written representations to) a meeting of the Disciplinary Committee (a “Disciplinary Meeting”) to be held (at such time and venue, including online, as the Disciplinary Committee stipulate) not less than 14 days nor more than 28 days after the date of the letter;
- inviting him to write to the chairman of the Disciplinary Committee at least 5 days before the Disciplinary Meeting indicating which (if any) of the accusations made against him are disputed.

20.2.8 The Member Concerned shall be entitled to adduce evidence to the Disciplinary Committee and to make an explanation to the Disciplinary Committee (either orally or in writing) of their conduct.

20.2.9 At the conclusion of the Disciplinary Meeting or any adjournment thereof the Disciplinary Committee (acting if necessary by majority vote) may impose on the Member Concerned such of the following sanctions (including more than one sanction) as in its absolute discretion it deems appropriate:

- verbal reprimand; or
- written reprimand; or
- suspension from partaking in any or all of the privileges of membership of the Club for a period not exceeding 18 months; or
- (subject to Article 20.2.10) expulsion from the Club;

provided that during any period of suspension the Member Concerned shall be obliged to pay their relevant membership subscription and in the event of expulsion no refund of membership subscriptions or mooring fees shall be due in respect of periods after the date of expulsion.

20.2.10 An expulsion pursuant to Rule 20.2.9 shall take effect 14 days after the conclusion of the Disciplinary Meeting unless the Member Concerned has resigned in the interim.

20.2.11 No appeal shall lie from the decision of the Disciplinary Committee, whose discretion and decision shall be absolute and final, nor shall the Disciplinary Committee be bound to give any reason for its decision provided always that not more than once during any period of suspension imposed under Rule 20.2.9 the Committee may reconvene the Disciplinary Committee that imposed the original suspension and invite it to reduce (but not increase) the period of suspension and if for any reason it is not practicable to reconvene the Disciplinary Committee with the same members the Committee may appoint such replacement member(s) as may be necessary (applying clause 20.2.5 mutatis mutandis)

20.2.12 A letter or notice sent to the Member Concerned shall be sufficient notice for the purpose of this Article and shall be deemed to have been delivered and received in accordance with Article 31.

20.3 If all or any part of a Members' annual subscription fee or mooring fee(s) or any other sums due to the Club remain unpaid:

- after 28th February in any year (unless the member is entitled to pay by installments); or
- more than one month after notification of the allocation of a mooring; or
- (if entitled to pay by installments) more than one month after the due date of any installment;

then that fact shall be notified by the Club in writing to the Member and such Member shall automatically cease to be a Member two calendar months after the date of such notice in writing unless the amount due has been paid in full, or the Committee has (in its absolute discretion but without being obliged to consider the issue) before the expiry of such period extended the time allowed for payment or waived the sum due.

20.4 If the Committee extends the time allowed for payment in accordance with paragraph 20.3 then (unless the amount due has been paid in full) upon the expiry of the time as so extended the member concerned shall automatically cease to be a Member.

20.5 Any person ceasing to be a Member forfeits all rights in relation to and claims on the Club, its property and funds and has no right to the return of any part of his subscription fees.

ORGANISATION OF GENERAL MEETINGS

21. Annual General Meetings

21.1 Subject to Article 21.4 the Club shall hold a general meeting in September or October in every calendar year as its annual general meeting at such time and place (including by being wholly or partly online) as may be determined by the Committee and shall specify the meeting as such in the notices calling it. The first annual general meeting will be held on 2022. The notice of the meeting shall give the name of existing Flag Officers and other Directors.

21.2 The annual general meeting shall be held for the following purposes:

21.2.1 to receive from the Committee the Club's financial statements;

21.2.2 to receive from the Commodore a report of the activities of the Club since the previous annual general meeting;

21.2.3 as and when appropriate to elect the Flag Officers and other Directors;

21.2.4 as and when appropriate to appoint the timekeepers;

21.2.5 (at the nomination or request of the Committee, but not otherwise) to appoint or remove as an honorary post, and not as a Director, a President; and

21.2.6 to transact such other business as may be brought before it by (1) the Committee, or (2) by a Voting Member under Article 22.4.

21.3 All general meetings, other than annual general meetings, shall be called special general meetings.

21.4 If the Club is unable to hold an annual general meeting in September or October in any year due to a Force Majeure Event it shall convene an annual general meeting for the first reasonable date thereafter.

22. Calling general meetings

22.1 The Committee may call a special general meeting and, (subject always to s.303(2)(b) of the 2006 Act) on the requisition of not less than twelve Voting Members, shall within 21 days of receiving the requisition, call a special general meeting for a date not later than 28 days after the date of the notice convening the meeting. Such a requisition must state the object of the meeting and include one or more resolutions to be put to the meeting.

22.2 At least 21 clear days' notice in writing of every general meeting (including the annual general meeting) shall be given to such persons as are under the Articles or under the 2006 Act entitled to receive such notices from the Club.

22.3 The notice convening a general meeting shall specify the place (including by being wholly or partly online), the day and the hour of the meeting and in the case of special business, the

general nature of the business. All business transacted at a special general meeting, and all that is transacted at the annual general meeting, with the exception of the business set out in Articles 21.2.1 to 21.2.5, shall be deemed special business.

22.4 A Voting Member may propose a resolution (or resolutions) to be considered at a general meeting. Such proposed resolutions must be made in writing addressed to the Commodore and be received not less than 30 days before the general meeting at which it is to be proposed. Where such proposed resolution is for the appointment of one or more Flag Officers and/or Directors it must be seconded by further Voting Member.

22.5 The accidental omission to give notice of a meeting to, or the non-receipt of such notice by, any person entitled to receive notice thereof, shall not invalidate any proceedings of, or resolution passed at, any meeting.

23. Attendance and speaking at general meetings

23.1 Each Voting Member shall be entitled to attend and to speak at a general meeting.

23.2 A person is able to exercise the right to speak at a general meeting when that person is in a position to communicate to all those attending the meeting, during the meeting, any information or opinions which that person has on the business of the meeting.

23.3 A person is able to exercise the right to vote at a general meeting when:

23.3.1 that person is able to vote (including electronically) during the meeting or by postal vote on resolutions put to the vote at the meeting, and

23.3.2 that person's vote can be taken into account in determining whether or not such resolutions are passed at the same time as the votes of all the other persons attending the meeting.

23.4 The Committee may make whatever arrangements they consider appropriate to enable those attending a general meeting to exercise their rights to speak or vote at it.

24. Quorum for general meetings

24.1 Fifteen Voting Members entitled to attend and vote present in person or online shall be a quorum at an annual general meeting and thirty Voting Members entitled to attend and vote present in person or online shall be a quorum at a special general meeting.

24.2 No business other than the appointment of a chairman of the meeting (if necessary) is to be transacted at a general meeting if the Voting Members attending it do not constitute a quorum.

25. Chairing general meetings

25.1 The Commodore shall chair general meetings if present and willing to do so.

25.2 If the Commodore is not willing to chair the meeting or is not present within ten minutes of the time at which a meeting was due to start then the Directors present, or (if no Directors are present), the meeting, must appoint a Flag Officer or another Voting Member to chair the meeting, and the appointment of the chairman of the meeting must be the first business of the meeting.

25.3 The person chairing a meeting in accordance with this Article is referred to as “the chairman of the meeting”.

26. Attendance and speaking by Non-Voting Members

The chairman of the meeting may permit other persons who are not Voting Members of the Club to attend and speak (but not vote) at a general meeting.

27. Adjournment

27.1 If within half an hour of the time at which the meeting was due to start the persons attending a general meeting do not constitute a quorum, or if during a meeting a quorum ceases to be present, the chairman of the meeting must adjourn it.

27.2 The chairman of the meeting may adjourn a general meeting at which a quorum is present if:

27.2.1 the meeting consents to an adjournment, or

27.2.2 it appears to the chairman of the meeting that an adjournment is necessary to protect the safety of any person attending the meeting or to ensure that the business of the meeting is conducted in an orderly manner.

27.3 The chairman of the meeting must adjourn a general meeting if directed to do so by the meeting.

27.4 When adjourning a general meeting, the chairman of the meeting must:

27.4.1 either specify the time and place (including wholly or partly online) to which it is adjourned or state that it is to continue at a time and place (including wholly or partly online) to be fixed by the Directors, and

27.4.2 have regard to any directions as to the time and place of any adjournment which have been given by the meeting.

27.5 If the continuation of an adjourned meeting is to take place more than 14 days after it was adjourned, the Club must give at least seven clear days' notice of it:

27.5.1 to the same persons to whom notice of the Club's general meetings is required to be given, and

27.5.2 containing the same information which such notice is required to contain.

VOTING AT GENERAL MEETINGS

28. Voting: general

28.1 Every Voting Member shall be entitled to cast one vote (including on a postal vote). Proxy voting is not permitted.

28.2 Scrutineers may be appointed by the chairman of the meeting to assist in determining the outcome of any vote.

28.3 A resolution put to the vote at a general meeting shall be decided on a show of hands (which includes an electronic vote if capable of being cast and counted in accordance with Article

23.3.) unless (in respect of special business) a postal vote is demanded in accordance with these Articles.

28.4 In the case of an equality of votes the chairman of the meeting shall have a casting vote.

28.5 Unless a postal vote is demanded, a declaration by the chairman of the meeting that a resolution has been carried or carried unanimously, or by a particular majority, or lost, or not carried by a particular majority and an entry to that effect in the Minutes of the meeting shall be conclusive evidence of the fact without proof of the number or proportion of the votes recorded in favour of or against the resolution.

28.6 A resolution may be put to the vote of the Voting Members by way of written resolution in accordance with the provisions of the Companies Acts.

29. Errors and disputes

29.1 No objection may be raised to the qualification of any person voting at a general meeting except at the meeting or adjourned meeting at which the vote objected to is tendered, and every vote not disallowed at the meeting is valid. Any such objection must be referred to the chairman of the meeting whose decision is final.

29.2 If any votes are given or counted at a general meeting which shall afterwards be discovered to be improperly given or counted, the same shall not affect the validity of any resolution or thing passed or done at the said meeting, unless the objection to such votes be taken at the same meeting, and not in that case unless the chairman of the meeting shall then and there decide that the error is of sufficient magnitude to affect such resolution or thing.

30. Postal votes

30.1 A postal vote may be demanded on a resolution dealing with special business only:

30.1.1 in advance of the general meeting where it is to be put to the vote, or

30.1.2 at a general meeting, either before a show of hands on that resolution or immediately after the result of a show of hands on that resolution is declared.

30.2 A postal vote will be held if demanded by:

30.2.1 the chairman of the meeting;

30.2.2 the Committee (including in accordance with Article 30.1.1; or

30.2.3 a bare majority of the Voting Members present (including online) and having the right to vote on the resolution.

30.3 A demand for a postal vote may be withdrawn (once demanded in accordance with Article 30.2) if:

30.3.1 the postal vote has not yet been taken, and

30.3.2 the chairman of the meeting consents to the withdrawal.

30.4 The arrangements for holding and announcing the result of a postal vote shall be in the discretion of the Flag Officers but they may include an option to vote using electronic communications.

PART 4

ADMINISTRATIVE ARRANGEMENTS

31. Means of communication to be used

31.1 Subject to the Articles, any notice or document to be sent or supplied by or to the Club under the Articles may be sent or supplied in any way in which the 2006 Act provides for documents or information which are authorised or required by any provision of the 2006 Act to be sent or supplied by or to the Club.

31.2 The applicable address shall be:

31.2.1 in the case of a Voting Member at their registered address as it appears in the register of Members or by giving notice using electronic communications to an address for the time being notified to the Club by the Voting Member; and

31.2.2 in the case of a Non-Voting Member, at his last known address or by giving notice using electronic communications to an address for the time being notified to the Club by the Non-Voting Member

31.3 Subject to the Articles, any notice or document to be sent or supplied to a Director in connection with the taking of decisions by the Committee may also be sent or supplied by the means by which that Director has asked to be sent or supplied with such notices or documents for the time being.

31.4 Any notice, if served by first class (or equivalent) post, shall be deemed to have been served on the second working day following the day on which the letter containing the same is put into the post, and in proving such service it shall be sufficient to prove that the letter containing the notice was properly addressed and put into the post as a prepaid letter. Any notice, if served by electronic communications, shall be deemed to have been given when it was sent.

32. No right to inspect accounts and other records

Except as provided by law or authorised by the Committee or an ordinary resolution of the Club, no person is entitled to inspect any of the Club's accounting or other records or documents merely by virtue of being a Member.

33. Dissolution

33.1 If upon the winding up or dissolution of the Club there remains after the satisfaction of all its debts and liabilities any property whatsoever the same shall (as is determined by a simple majority of the Voting Members) either be:

33.1.1 paid to any other club promoting sailing in the county of Norfolk; or

33.1.2 paid over to the Royal Yachting Association or any other national governing or representative body for use by them for related community sports.

Rules of the Club

1. Interpretation

In these Rules:

- 1.1 the singular shall include the plural and the masculine the feminine and vice versa and any notice given shall be deemed to have been given and received in accordance with Article 31.
- 1.2 words and expressions defined in the Articles shall have the same meaning in these Rules.
- 1.3 "Manager" means the individual from time to time appointed to that role by the Committee.

2. Burgee

The Burgee of the Club shall be per bend or et sable bend ermine.

3. Classes of Membership.

The classes of membership shall be as follows, and for the purposes of ascertaining the appropriate class of membership it is the age of the individual on the 1st January in that year that is relevant:

3.1 Full Membership : comprising:

- 3.1.1 persons aged twenty eight and over not entitled to any other class of membership.
- 3.1.2 Life Members - Life membership of the Club which may be offered by the Committee as a distinction upon such terms as it thinks fit.

3.2 Junior Membership

Persons between the ages of eight and seventeen (inclusive) may be approved by the Committee as Junior Members, subject to their being duly proposed and seconded by Voting Members who also undertake to the Club to be liable for any sums owed to the Club in respect of the Junior Member, and accept responsibility for the Junior Member's behaviour. The children and grandchildren of Voting Members shall (whilst under the age of eight) be entitled to all the privileges of Junior Membership.

3.3 Youth Membership

Candidates between the ages of eighteen and twenty-two (inclusive) subject to their being duly proposed and seconded may be approved by the Committee as Youth Members. On attaining the age of eighteen, Junior members shall automatically become Youth Members but no additional subscription shall be payable until the 1st January next following nor shall a registration fee be payable.

3.4 Intermediate Membership

Candidates between the ages of twenty-three and twenty-seven (inclusive) subject to their being duly proposed and seconded may be approved by the Committee as Intermediate Members. On attaining the age of twenty-three Youth Members shall automatically become Intermediate Members but no additional subscription shall be payable until the 1st January next following nor shall a registration fee be payable.

3.5 Student Membership

Shall be available to all members aged between eighteen and twenty seven in full time education at educational establishments. Candidates eligible to be approved as Student Members may be approved by the Committee in the usual manner. On ceasing to be eligible for Student Membership Student Members must advise the Manager and shall automatically become Youth Intermediate or Full members (as appropriate), but no additional subscription shall be payable until the 1st January next following and no further registration fee shall be payable.

3.6 Honorary Members

Honorary annual membership may be conferred by the Committee; such honorary annual membership shall lapse on 31st December in each year unless re-confirmed. The number of honorary members of both kinds shall not exceed thirty.

3.7 Temporary Training Members

The Manager may confer a temporary training membership for a fixed term of not more than 3 months on an individual (of any age) who is attending a training course organised by or on behalf of the Club at the Club premises. Such a temporary training member shall only be entitled to attend at the Club premises for the purposes of the relevant training course and shall be a Non-Voting Member.

4. Approval of Members

All applications for membership must be dealt with in accordance with the following provisions of this Rule 4:

- 4.1 (Subject to Rule 4.3) candidates for membership must be proposed and seconded by two Voting Members and, if neither the proposer nor the seconder is a Director, the

candidate must in addition be sponsored by a Director. In default of such sponsorship, the matter will be referred to the Membership Sub-Committee. Applications for membership must be submitted on the printed form supplied by the Club, on which shall be stated the full forenames, surname, address and profession, occupation or status of the candidate. The application for membership must be accompanied by a remittance for the registration fee, subscription and the fee for any mooring applied for. Should the application not be approved such sum shall be returned. The application shall be exhibited on the Club notice board for at least ten days and the Manager shall circulate the candidate's details to the Committee for approval electronically. If no objections are received within 10 days, the application will be deemed approved. Should an application have any objection the Manager shall place it on the agenda for the next Committee meeting at which it will be discussed. Candidates whose names have been submitted in this case may be elected by a resolution of the Committee. At least 75 per cent of the Directors present and entitled to vote must record their votes in favour of approving the candidate, otherwise the candidate shall be deemed not to have been approved. Even if at least 75 per cent of Directors present and entitled to vote record their votes in favour a candidate shall be deemed not to have been approved if at least 20 per cent of Directors present and entitled to vote record their votes against.

- 4.2 At the discretion of the Manager a candidate who has submitted an application for membership (in a category other than as a Temporary Training Member) together with all necessary supporting documents subscriptions and fees may be permitted to enjoy all the privileges of membership (except the right to speak and vote at general meetings) until the application is approved or refused.
- 4.3 At the discretion of the Manager an individual (of any age) who has been booked on a training course organised by or on behalf of the Club at the Club premises may be admitted (without formal application for any other category of membership) as a Temporary Training Member pursuant to Rule 3.7 provided that they may not be so admitted if they have been rejected as a candidate for membership election, or previously been expelled as a Member, or ceased to be a Member pursuant to Article 20.3. .

5. Subscription and Registration Fee of Members and Visitors

- 5.1 The annual subscription will become due (subject to paragraph 5.8) on the first day of January in each calendar year. Subscriptions and registration fees shall be fixed at the annual general meeting and shall be posted on the Club notice board. The fact that a member changes their class of membership during a calendar year shall not require any additional subscription payment for that year (or entitle them to a refund).
- 5.2 A Full or Intermediate Member (who has not previously been a Junior, Youth or Student Member) shall pay such registration fee as is applicable (if any).
- 5.3 If a Member is admitted after the 31st day of July but before 1st October in any year, he or she shall only be called upon to pay half the amount of the annual subscription due for that year. If a Member is admitted after the 30th day of September in any year a full

subscription shall be due but it shall then cover the year of admission and the succeeding year. Members elected as aforesaid shall pay the full amount of any registration fee.

- 5.4 A Full or Intermediate Member who is both the partner of and living in the same household as another Full or Intermediate Member who is paying a full subscription is entitled to pay a reduced subscription at the rate fixed by the annual general meeting in accordance with Rule 5.1 (the "Partners Rate"). A Member entitled to pay their subscription at the Partners Rate will remain so entitled to pay at that rate if they are no longer both the partner of and living in the same household as another Full or Intermediate Member who is paying a full subscription only by reason of that individuals death.
- 5.5 A Full or Intermediate Member who was at any time whilst previously a member of the unincorporated association "Norfolk Broads Yacht Club", entitled to pay their subscription at the rate applicable to widows will hereafter be entitled to pay their subscription to the Club at the Partners Rate
- 5.6 Any Member who, being ordinarily resident abroad, will be unable to participate fully in the season's activities of the Club, shall, at the discretion of the Committee, be entitled to pay such subscription as shall be fixed for overseas members.
- 5.7 A Member who passed their sixty-fifth birthday and whose combined age in years and total years of membership of both the Club and the unincorporated association previously operating as "Norfolk Broads Yacht Club", exceeds eighty is entitled to pay a reduced subscription at the rate fixed by the annual general meeting in accordance with Rule 5.1 (over 65's rate). Members who were 65 on or before 13/10/2012 can apply to have their subscription frozen. Frozen fees are capped at a minimum of 50% of the full membership rate.
- 5.8 Life Membership shall (if offered by the Committee) be on such terms as to commuted subscriptions as the Committee shall fix from time to time.
- 5.9 In respect of visitors such fees shall be payable as the Committee shall decide from time to time.
- 5.10 Members shall have the option of making annual application to the Manager by December 31st in any year to pay (in respect of the following calendar year) their total membership subscription bill by 12 instalments. Each instalment will be due on the first day of the months of January to December and will be one twelfth of the total due. No discounts will be applicable.
- 5.11 Family Membership. A Full, Intermediate or Youth Member is entitled to pay a combined subscription at the fixed rate by the annual general meeting in accordance with Rule 5.1 (the family rate) to cover membership of themselves and a partner eligible for the Partner's Rate and any Junior Members normally living with them in the same household.

6. Privileges.

Unless Rule 5.10 applies, no Member shall be entitled to any of the privileges of the Club until his subscription and all monies due to the Club from or in respect of them have been paid.

7. Visitors

Visitors may be admitted to the premises of the club if invited by and accompanied by a Member, provided such visitor has not:

- 7.1 been rejected as a candidate for membership election, or
- 7.2 previously been expelled as a Member, or
- 7.3 ceased to be a Member pursuant to Article 20.3.

With the exception of Wroxham Week, Monday to Saturday, no person other than competing yachtsmen, may come as a visitor to the clubhouse or any other part of the club premises and grounds on more than four individual days in any one calendar year. Visitors competing in open meetings may visit as above and may also visit for an additional two individual days.

The names of all such visitors shall be entered in the visitors' book or on the open regatta entry form (if applicable). Visitors shall not remain after the Member, by whom they have been introduced, has left the premises. The Club, acting through any Flag Officer and/or the Manager may extend temporary membership to visiting members of national or international yacht clubs or other bona fide yachtsmen for such period or periods and at such fee as the Committee may from time to time have approved.

Any Flag Officer and/or the Manager may withdraw the right to use any or all of the facilities of the club from any non-member or temporary member without giving any reason.

8. Resignation of Members.

Any member desirous of resigning from the Club shall give notice in writing to the Club (addressed to the Manager) on or before the 31st December in each year, otherwise he shall be liable for the subscription for the next year following. The Committee shall have the power, when re-electing members who have previously resigned but have also previously been a member for not less than 5 consecutive years, to waive all or part of the registration fee that would otherwise be payable.

9. Nomination of Officers and Committee.

The election of the Directors (including Flag Officers) shall be effected by a vote taken in accordance with the Articles at the annual general meeting.

The name of any Voting Member willing to serve shall be forwarded with the names of his proposer and seconder, to the Manager, not later than thirty days prior to the date of the annual general meeting, such names to be placed on the agenda for the annual general meeting.

10. Sub-Committees.

The Committee shall appoint the members of the following Sub-Committees annually in November. Each Sub-Committee shall be subordinate to the Committee whose sanction must be obtained for all rules, regulations and expenditure other than that required for ordinary running expenses. The Flag Officers shall be ex-officio members of all Sub-Committees. In all cases three shall form a quorum.

10.1 Membership Committee.

In addition to the Flag Officers this sub-committee shall consist of not less than three further Members, two of whom must be Directors. The Membership Committee shall be responsible for membership, social events, regulate the tariff of charges and generally manage the arrangements of the Club premises

10.2 Sailing Committee.

In addition to the Flag Officers this sub-committee shall consist of the Timekeepers and not less than eight further Members, five of whom must be Directors. The Sailing Committee shall be responsible for setting handicaps, choosing teams and generally arranging the regatta programmes, arranging sailing tuition and safety and powerboat courses.

10.3 Finance & Facilities Committee.

In addition to the Flag Officers this sub-committee shall consist of the Treasurer, and not less than five other Members, three of whom must be Directors. The Finance & Facilities Committee shall be responsible for recommending financial policy, presentation of annual accounts, rates of Club subscriptions, registration fees and other charges. They shall also be responsible for the management of all assets of the Club and be responsible for dealing with all aspects of the formal relationship between the Club and its employees and/or contract staff where applicable including (but not limited to) their terms and conditions of employment and disciplinary issues.

11. Disputed Questions

Save in respect of matters referred to a disciplinary committee in accordance with Article 20.2 any decision of the Committee in all disputes and matters referred to it (including in the interpretation of these Rules) shall be final. The Committee shall not be required to give any reasons for its decision(s).

12. Yachts Lent

If a yacht be lent she is not entitled to the Club privileges or to fly the Club Flag unless the person to whom she is let or lent be a Member of the Club.

13. Yachts

Every Member being the owner of a yacht is entitled to fly the Club flag.

14. Value Added Tax

In respect of any subscription or other payment due from a Member to the Club which is subject to Value Added Tax, the amount of the tax at whatever rate is from time to time applicable, shall be added to the amount due to the Club. For the purpose of determining the rate of tax to be applied subscriptions shall be deemed to be due on the first day of January (or at date of approval for newly-elected members), mooring fees on the date of invoicing and all other goods and services at the time they are provided.

15. Abandoned boats on Club premises.

15.1 If at any time any mooring or storage fees payable to the Club by any Member or former Member in respect of a boat that remains at the Club's premises shall be three months or more in arrears, then:

15.1.1 The Club shall be entitled to move the boat to any other part of the premises without being liable for any loss or damage to the boat howsoever caused.

15.1.2 The Club shall be entitled upon giving 90 days' notice in writing to the Member or former Member, at his last known address shown in the register of Members, to sell the boat and to deduct any monies due to the Club (whether by way of arrears of subscription or mooring fees or otherwise) from the net proceeds of sale before accounting for the balance (if any) to the Member or former Member. Alternatively any boats which in the opinion of the Committee cannot be sold may, upon such notice as aforesaid, be disposed of in any manner the Committee may think fit and the expenses recovered from the Member or former Member. Any arrears as aforesaid shall be deemed to be a debt owing to the Club by the Member or former Member.

15.2 Further the Club shall, at all times, have a lien over Member and former Members' boats parked or moored on the Clubs' premises or Club moorings in respect of all monies due to the Club, whether in respect of arrears of mooring fees, subscriptions or otherwise.

16. Moving Members' Boats

The Club reserves the right to move any boats or trailers belonging to members that are not in allocated spaces. Furthermore, this right shall be extended to boats in allocated spaces that need to be moved to allow maintenance or grass cutting to take place.

17. Moorings on Wroxham Broad

Applications for moorings on Wroxham Broad should be made to the Manager and will be dealt with in order of application but only if accompanied by a remittance for the mooring fees.

18. Mooring and Berth Fees

- 18.1 The fees for moorings and berths are for the season from 25th March to 30th November in each calendar year, will be fixed by the Committee and will be published on the Club notice board.
- 18.2 An additional winter storage fee will be charged for boats left on the Club premises between 30th November and 25th March and will be posted on the Club notice board. Members are reminded that boats may not be left on buoys or wet moorings during that period unless by agreement with the Manager.
- 18.3 Temporary moorings (including Wroxham Week) may be available on application to the Manager. Fees for temporary moorings (space permitting) will be payable by both Members and non-members.
- 18.4 No craft may be moored on Wroxham Broad without first obtaining instructions from the Club Manager.
- 18.5 The Club will not be responsible for any loss from or damage to any craft moored on or using the Broad. This applies to dinghies berthed ashore or vessels stored during the winter.
- 18.6 All swinging moorings on the Broad must be on Club buoys . All trailers shall be clearly marked.
- 18.7 Any person bringing a boat to the Broad or the Club for mooring shall notify the Manager and mooring fees shall be due from the day of mooring and failure to notify or pay shall involve the consequences set out in Article 20.3.

19. Shore Berths

Members are asked to inform the Manager before leaving their berths vacant and should not make private arrangements for other persons to occupy their berths in their absence.

20. Members Letting or Lending their Yachts

If a member whose craft is berthed or moored on Wroxham Broad lets or lends his craft to a non-member for any period he shall inform the Manager.

21. Use of slipway and crane

- 21.1 The keelboat slipway shall be used solely for the slipping of yachts not exceeding 1 ton in weight. All yachts must use the cradle provided. Launching yachts and motor cruisers directly from road trailers is forbidden and motor vehicles must not be driven on to the concrete pad or ramp.
- 21.2 Yachts and motor cruisers on road trailers may be launched or recovered at the non-members beach.
- 21.4 The Wayfarer slipway shall be used only for the hand launching and recovery of dinghies. Motor vehicles are not allowed on the Wayfarer slipway.
- 21.5 Any boats hauled out on the slipways shall at all times be at the sole risk of the owners thereof.
- 21.6 Members may not use the keelboat slipway for more than two hours at a time without prior permission from the Manager , which will not normally be granted immediately prior to Wroxham Week or keelboat weekends.
- 21.7 All persons using the keelboat slipway shall take care to warn people who might trip over the cable and shall also ensure that after use the cable shall lie on the ground.
- 21.8 The Crane --- Members using the crane must provide their own labour. The Club will take no responsibility for damage to craft being lifted or to any person involved in such operation.

Advice on using the Club crane.

Members are asked to observe this advice and to respect the safety of all adults and children who may be on the shore or afloat nearby.

Members should:

- ensure that no other persons are in the vicinity of the crane while it is in use.
- ensure that their craft is correctly balanced within the strops before lifting clear of the water or the trailer.
- ensure that no persons walk underneath the craft until it is secure on the trailer.

- ensure that the Club spreader bar and its shackles are stored securely alongside the base of the crane.
- ensure that the lifting block is hoisted back after use.
- ensure that the jib is tied securely back to the post.
- ensure that the control box is locked after use.
- inform the office immediately in the event of an accident.
- inform the office of any gear failure suffered by the crane.
- not attempt to use the crane for the first time without the help of an experienced operator.

22. Charges for use of Club Staff

Club staff may not be used without special prior permission from the Manager and charges will be made for their time whether for slipping, scrubbing, towage, or other work.

23. Use of Club boats.

Members should obtain permission from the duty Flag Officer and/or race officer and/or Manager for the use of Club boats

24. Fishing on Wroxham Broad

Fishing is permitted on Wroxham Broad on payment of charges fixed by the Committee.

25. Club Sail Shed

Storage accommodation is available for Members in the Club sail shed. Application to be made to the Manager. The Club does not hold itself responsible for any sails or gear stored.

26. Club Burgees and Club Regalia

Club burgees, cap sweaters, ties etc. may be obtained from the Manager.

