

Norfolk Broads Yacht Club

Covid Security Advice and Instructions.

Updated: 29th May 2020

This document is to be considered in the light of the current "Covid Alert Level" in force and consequent advice from HMG, also any guidance pertaining from the RYA and the Broads Authority.

This advice and instructions will be regularly reviewed and the latest version will be authoritative.

Any breach of the guidance in this document, by a member or staff, may be considered in the light of the NBYC Disciplinary Policies pertaining and if considered appropriate action permitted within those policies will be taken.

References:

1. <https://www.gov.uk/coronavirus>
2. https://www.rya.org.uk/training-support/Pages/coronavirus_guidance.aspx
3. <https://www.hse.gov.uk/news/coronavirus.htm>

Introduction:

The Health & Safety of the members, staff, volunteers and authorised visitors to NBYC is of prime concern. The measures outlined are taken to ensure Covid security and to minimise risk of the transmission of infection. Implementation of this advice and instructions is the responsibility of all.

All are required to be considerate of the requirements, the needs and the concerns of others. All should be mindful of the need for a conservative approach to their own activities and aware of the impact they may have on others.

There will be a Phased, Considered and Conservative approach over an as yet unknowable period. Every effort will be made to restore activity but only when it is safe and prudent and much will depend upon demand and proper adherence to this guidance.

A Considered Approach:

1. The Flag Officers along with Geoff and Heather Evans and the Club Manager will form the Club Covid Team as Recommended by the RYA. They will take lead responsibility for the ongoing review and implementation of this document.
2. They will use reasonable endeavours to ensure all who need to be are aware of what is identified as being the requirements.
3. They will assess risk and decide upon controls, reviewing this document as and when required.
4. They will seek feedback and evaluations from all involved and modify this document in the light of that feedback.
5. They will use reasonable endeavours to ensure that any necessary equipment or facilities and signage is available to meet the requirements of this document.
6. It must not be assumed from the content of this document that a particular activity or facility is available. For example motor watercraft or racing. Only that when they are available these will be the protocols in place.

General Controls:

All who are unwell, who have any symptoms of Covid-19, or have been in contact within the last 14 days with a person who has shown symptoms, **must not** attend the club.

Sailing can be hazardous and it is incumbent upon all members to decide when and how they may sail safely. Rescue and recovery, when available, may require others to endanger themselves when assisting and all should take every precaution and make prudent decisions so as not to call upon the assistance of others.

Whilst at the club, all persons not in the same household group, **must** observe guidance for social distancing at all times.

All are required to observe relevant signage and conform to any stated expectations.

All should give consideration to the use of face coverings whilst on land and/or when close proximity is unavoidable.

All **must** wash their hands after touching common surfaces and particularly after coughing or sneezing.

Members must provide their own hygiene materials for use on their own craft, when preparing to sail or returning from sailing.

NBYC will provide materials necessary only for the use of common facilities such as toilets.

NBYC sailboats and all related equipment will not be available to members until they can be used and maintained in keeping with good hygiene practice: <https://www.gov.uk/coronavirus> and current guidelines from HMG.

Advice and Guidance for users of NBYC motorised watercraft, ie. Teal and rescue boats etc will be issued when the regulations allow.

NBYC will not provide any form of catering or refreshment until HMG advice says it is acceptable. All should therefore bring enough to meet their own requirements.

Controls Specific:

Office.

The office can be contacted within the normal stated hours by phone or email.

At present the club is closed and the office may only be open and manned by one person for very limited and irregular periods.

Should the office be manned only one visitor will be permitted at any time.

Any payments within the office will only be made through the use of contactless cards or NFC equipment.

Toilets.

The Ladies and Gents toilets will be open and it is the responsibility of those using them to observe social distance. Members are requested to follow cleaning procedures as indicated.

Some facilities will currently be closed for use, such as the changing facilities, showers, some urinals and WC cubicles to maintain distance and lockers to discourage unnecessary contact.

Launching and recovery or leaving and returning to a berth or mooring.

It is incumbent on each boat owner to plan how and when they may safely prepare or secure their boat in a safe and proper manner within these guidelines.

Consider that you will only be able to call upon the close assistance of members of your own household.

Moving along narrow walkways must be planned and your intentions made clear to other users. Be considerate and patient whilst others are moving.

The Crane, Cradle/Winch and Power Washer.

Social distancing must be maintained.

Users should consider surfaces to be potentially contaminated when using this equipment.