

NORFOLK BROADS YACHT CLUB SAILING SCHOOL

Easter Sailing Course 2010

Situations Vacant – (a tongue in cheek résumé)

Instructors

Qualifications needed:

RYA Coach RYA Senior Instructor RYA Dinghy Instructor RYA Club Racing Coach

Persons applying for these jobs will take responsibility for a sailing group. An experienced Instructor may be asked to assist with the training of less experienced Instructors. Although a free lunch is the only payment you will receive, other benefits, like a week on the water passing on your knowledge and skills, outweighs the lack of MONEY! First Aid certificate must be up to date.

Assistant Instructor

On the water helper, with knowledge of sailing, boating, etc but does not have the RYA qualifications. No official qualification needed. You will be asked to assist Instructors, passing on their knowledge and helping with the smooth running of the group. You might be asked to help rig, launch, recover, and de-rig boats. Powerboat Level 2 and first aid would be an asset, but not a necessity.

On the Water Helpers

Any willing parent can take up this job. No sailing or boating experience necessary. This is an opportunity for you to learn the finer points of sailing as taught to beginners.

This is ideal for those who DO NOT do kitchens!!!! (It is where I started some 14 years ago – be warned!!!)

Powerboat Operators

Qualifications needed: Powerboat Level 2 or above.

For those who do not wish to be Assistant Instructors, but would like to be on the water and chauffeur the Instructors/children etc about.

Video Camera-person

The video camera is a very powerful tool for Instructors. You will be chauffeured around the broad and be guided by the Instructor in charge of the group. The equipment is provided so all you need to have is some interest and a steady hand. This is not a full time job – we could fit around the hours you are able to give.

And for the landlubbers...

On land Nurse/Doctor

We need professional medics in the clubhouse to deal with the injuries. This is normally from just being cold and therefore feeling ill (until hot chocolate is mentioned), to bumps on the head, splinters etc.

Signing in/out Person in Charge.

This will be a job from 8.30am to no later than 9.30am and again from 4.15pm until all gone home. Based in the Clubhouse this is an excellent opportunity to meet other members etc. Ideally the same person each day, but a rota could be set up.

Radio Monitor

You will be responsible for the supply and collection of the radios each day, and ensure that they are signed for and returned for charging each evening. This job would be suitable for someone who is able to offer time from 9am to 10am and then again from 4pm until all the radios are collected.

We also need some one who would like to be based in the clubhouse and be able to monitor the radios, and act on the instructions.

Administration Assistant

The Principal will have done all the admin work before the start of the course – but with other responsibilities she needs someone to **look after her** and the office/paper work. You will be based in the clubroom (only being allowed to leave for the loo!). Communication skills are essential, as you will be working in conjunction with the Principal, Radio Monitor, and Bos'n, not to mention the fact that there are always others in the clubhouse to chat to!

The Multi-Tasker

This is a job which can be taken up by those who need to be at the club acting *in loco parentis* for the under 10's **and/or** any parents/grandparents with children not old enough to take part in the course. It will involve the following: arrive; assist with launching (wellies always a help); sit down with coffee; help with lunch time playground duty feet up with paper; tea; help recover boats at the end of the day; then go home feeling relaxed, rested and satisfied! Not bad really and very sociable. An excellent opportunity to make new acquaintances.

The Multi-Tasker's position can be split into specific jobs as follows:

- **Domestic Goddess**
You may be asked to assist in the kitchen, serve lunches, teas etc.
- **Table clearing**
This is an ideal opportunity for anyone who is able to offer a couple of hours from 12pm–2pm, even if it is just for one day during the week. The children/Instructors should clear their own plates, etc, but sometimes they need some nudging to move on once they have finished their meal. This is a time when we need to keep everyone moving on to get 150 meals served in less than 2 hours!!!!
- **Playground monitor**
After the children have had their lunch they like to play on the swing etc for a short while (this gives the instructors a short break) so we need adults to supervise the children. Some forget their age and height at these times and may enter the playground when they perhaps should not be there!!!! You don't have to do all week, just one hour would be helpful.

PLEASE MARK ON YOUR INSTRUCTORS/HELPERS FORM VERY CLEARLY WHICH JOB YOU WOULD LIKE AND WHEN YOU ARE AVAILABLE TO JOIN IN WITH THE FUN.