

NORFOLK BROADS YACHT CLUB SAILING SCHOOL
EASTER SAILING COURSE, 12th April – 16th April 2010

Outline Programme

| April | Activity | Parents/Students | Instructors/Helpers |
|--|--|---|--|
| Saturday 10th 11 am | Unload Hire Boats. Meet by sail shed to unload all boats, check all equipment for each boat and then allocate to a child. With everyone's help this should only take about 1 hour. | ALL children and parents who wish to hire a boat from the club for the duration of sailing school should be present to assist with this. | Assistance will be needed with this task |
| Sunday 11th 5pm | Briefing for Instructors and Helpers. (Approx 1 hour) | | Meet in Marquee in top car park or Clubhouse |
| Monday 9.30am | Students' Briefing | Meet in Clubhouse | Meet in Clubhouse |
| 10.15 am approx | Students depart Clubroom with Instructors | | Take Students to assigned teaching area |
| 11.00 am approx | | Principal available for any questions. | |
| 12.00 – 1.45 pm | Lunch in groups. For sailors, instructors and helpers. | | Collect lunch voucher from Administrator |
| 1.45 | Lunches for visitors | Lunches available for all others. Please do not order until Advanced Racing group have been fed. This applies all week please. | |
| 4.30 pm | Instructors' Debrief Prepare for tomorrow | | Instructors - Meet in Bar. Helpers - Fuel boats, return radios and dismiss students |
| 4.30 pm | End of Day | Sign 'students out' Clubhouse. | |
| 5.00 pm | Kitchen closed | Chairs up on tables in Clubhouse Check changing rooms | |
| Tuesday From 8.30 am | Start of Day Kitchen open | Sign 'students in' -Clubhouse. Kit bags in teaching area. Rig boats, do not launch. Bacon sandwiches available. | Instructors - report to Principal. Helpers - Collect radios, check motorboats start etc |
| 9.30 am | Teaching starts | Students meet Instructors in teaching area. Ready for sailing, unless told otherwise by Instructor. | Meet Students in teaching area. |
| 12.00 – 1.45 pm | Lunch in groups. | See Monday's note | Collect lunch voucher from Administrator |
| 4.30 pm | Instructors Debrief Prepare for tomorrow | | Instructors - Meet in Bar. Helpers - Fuel boats, return radios and dismiss students |
| 4.30 pm | End of Day | Sign 'students out' Clubhouse. | |
| 5.00 pm | Kitchen closed | Chairs up on tables in Clubhouse Check changing rooms | |

| Day | Activity | Parents/Students | Instructors/Helpers |
|----------------------------------|---|---|---------------------------------|
| Wednesday From 8.30 am | Start of Day | Sign 'students in' Clubhouse Same as Tuesday | Same as Tuesday |
| 4.30 pm | End of Day | Sign 'students out' Clubhouse. | Instructors debrief |
| 5.00 pm | Kitchen closed | Chairs up on tables in Clubhouse Check changing rooms | |
| Thursday From 8.30 am | Start of Day | Sign students in Clubhouse Same as Tuesday | Same as Tuesday |
| 4.30 pm | End of Day | Sign 'students out' Clubhouse. | Instructors debrief |
| 5.00 pm | Kitchen closed | Chairs up on tables in Clubhouse Check changing rooms | |
| Friday From 8.30 am | Start of Day | Sign 'students in' Clubhouse Same as Tuesday | Same as Tuesday |
| PIRATE THEME DAY | All students should come in pirate costume which is suitable for going on the water. The days training will be themed with pirate fun and games. | | |
| 2.00 onwards | Clear Up. All Hired Boats to be washed, checked and loaded onto trailers. Changing rooms to be cleared of all property. Changing rooms need cleaning. All boats being left at the club MUST have allocated mooring – see office for details. | | |
| 3.30 pm | Prize Giving. | Meet in Clubhouse | |
| After prize giving | BBQ. Hotdog and a drink | Sailors ticket to be collected from instructor. If Sibling and Parents etc wish to enjoy BBQ please purchase tickets from Admin desk during the week. | Ticket for BBQ from Admin Desk. |
| 5.30 pm – 9.00 pm | Disco | All welcome to stay | |
| 6.00 pm | Adults BBQ. | Bar open | |